

Positive Aurora Airport Management Meeting Minutes

Willamette Aviation Building – 8:30 a.m. November 29, 2012

Members Present:

Dan Riches	Jack Kahle	
Tony Helbling	Dave Waggoner	
Brian Sonnier	Bob Miles	
Ken Meuser	Kathy Layton	
Ted Millar	Steve Metheny	
Peter Hoff	Tony Holt	

Ex-officio Members:

John Wilson	Rod Yoder	
Matt Maas		

Guests:

Pat Johnson		
Chuck Hagele		

Call to Order / Introductions / Approval of Minutes:

President Tony Helbling called the meeting to order, and everyone in attendance introduced themselves. Peter moved to approve October 2012 minutes, Dave seconded, motion passed.

Membership Committee:

Life Flight's application for membership has been approved by the board and they are officially a new organizational member.

Airport Security Committee:

Dan spoke about the Security Guidelines for GA Airports publication from the TSA. Based on the type of operations, Aurora scored in the mid to high range according to TSA scoring. Dan spoke about the concern for police coverage in Aurora. Rod said there will be a dedicated 40 hour a week position filled by Marion County for police coverage in Aurora and all calls will be responded to from the County. Dan said he would send the Security Guidelines out to PAAM members again and bring more information about that to the next meeting. Dan suggests we be proactive and check our lighting and not leave goods outside of hangars that could attract thieves. Ted said there is good communication between the different Sheriff's departments who are here at the airport for more security awareness. John said the blue gate is not working and is scheduled to be fixed. Ted mentioned the gate at the CAA club house

has been closed more; it is left open every Thursday night for the CAA meeting because the keypad is dark and you cannot see to key in a code.

Aviation Safety Committee:

Bruce was absent. Jack said they have not had a Safety Committee meeting at all this year; Tony will talk to Bruce about getting a committee meeting scheduled. Bruce e-mailed after the meeting (he was out of the country at meeting time) to include in the minutes that the last safety meeting was in March of this year. Bruce is looking for a volunteer to head this committee for 2013.

Airport Improvement Committee:

Jack thanked Ted for offering to pay for the noise abatement sign but feels like the PAAM organization should pay for the sign. Jack moved to have PAAM pay for the noise abatement sign that will be installed at the south end of the airport. Discussion on cost of the sign, Matt agreed that ODA will install the sign for no additional cost. Matt said the sign cost will not exceed \$1,000. The sign will be located at the south end replacing the fly friendly sign currently in place. It will be seen from the run-up area or by anyone taxiing to a 35 take off. The size of the sign is 3 ft. tall by 7 ft. wide; the letters are 6.5" tall. Pictures of the sign were passed around for the group to see. Jack asked about a sign at the north end. Matt said they would install one at the north end if the sign was paid for by PAAM or some other individual. Jack amended his motion to have PAAM pay for a noise abatement sign at the south end and one at the north end with a combined cost up to \$1,000 if the ODA installs the signs. Dave seconded, motion passed.

Ted mentioned that the day after the last PAAM meeting a car was in an accident at Airport Rd. and Keil Rd. Ted wanted to let Patti know so her statistics would include this accident.

Noise Abatement Committee:

Nick was absent; he had suggested to Tony that the noise abatement sign issue be discussed at the meeting.

Tony Holt asked Dan if Columbia Helicopters had a hush house. Tony had heard noise coming from that area a couple of weeks ago in the afternoon. Dan said they were doing a test and the doors were left open which is an unusual circumstance. Dan said he would try to find out more and get back to Tony Holt.

Jack mentioned that HTS would be moving to Aurora soon and he is concerned about them understanding the noise abatement procedures and flight patterns before they move. Tony has already

been in contact with Ron Gustafson at HTS and they are interested in having a meeting before they move here to have an understanding of the procedures. Dan mentioned that HTS is an organizational member of PAAM.

Steve asked if noise sensitive areas can be included in the AFD and John said no because of the volume of information.

Public Relations Committee:

Steve was not present; Pat was in attendance and offered to handle publications and press releases for PAAM in Wilsonville. Tony asked that any press releases be approved by the PAAM board before being released. Pat said they would send an e-mail to Brian to have Pat added on as an alternate member for the Wilsonville Chamber of Commerce.

The Wilsonville Chamber of Commerce Winter Bash will be held tonight at the Clackamas County Fair Grounds.

Oregon Department of Aviation:

The ALP is approved by the FAA and is going to the County for adoption. Mitch and Matt attended the County Commissioner's meeting last month and informed them they would be back this month for adoption. Matt does not foresee any problems, once adopted by the County the ODA will post it on their website. There is a meeting scheduled next Tuesday at 2:30 for the final draft of the tower and to discuss the next steps. It should be out to bid in January and ground breaking in the spring. Jack commented he is concerned about recent cuts may impact staffing of the tower. Matt feels like Aurora will still receive funding for staffing. No new news about radar in the tower. The ODA agreed to bring a diagram of the new class delta to the next meeting. Kathy asked the ODA about fod removal on the runway. John said he checks the runway by driving it whenever he is here and it was done just last week. Matt said they would like to be able to use 2 additional fod bosses and hook them together to be able to cover a wider area in one pass. Having just one fod boss takes too much time on the runway.

Treasurers Report:

Brian said he had three membership renewals this month and they all are paid.

New Business: None

Old Business: None

Next PAAM Meeting: January 24, 2013 at 8:30 a.m. at the Willamette Aviation Building.