

Positive Aurora Airport Management Meeting Minutes

Willamette Aviation Building – 8:30AM March 19, 2015

Members Present:

Bruce Bennett	Steve Gilmore	
Jack Kahle	James Hand	
Ted Millar	Brandi Ebner	
Dave Waggoner	Dennis Wright	
Nick Kaiser		
Dan Riches		
Jim Aukes		

Ex-officio Members:

Rod Yoder	John Wilson	
Matt Maass		

Guests:

Bill Graupp		

Call to Order: Tony Helbling was delayed in Woodburn, Bruce Bennett presided over the meeting.

Introductions/Approval of Minutes-No quorum to vote on the notes, not enough members present.

Membership Committee: Nothing New

Airport Safety Committee: Bruce Bennett-FAA communicated with ODA they want only one contact for communications. PAAM formulated a small committee to talk about communication between the new tower and the airport, Meeting was held on Friday March 13, 2015. During meeting the committee thought of six things to communicate.

1. Communicate with the FAA(tower manager) the planners, initially through ODA.
2. Tower manager, once identified, emphasize safety first, followed by a continuation of many years of local research and development of procedures to minimize the airport impact on the surrounding area, especially Aurora, Charbonneau and Deer Park Estates.
3. Work to improve safety as well as minimizing surface sound impact, minimizing delay by coordinating IFR arrivals such as using the ELKS intersection on arrivals and using the newly published departure procedures.
4. Work to coordinate the VFR procedures with the existing and best practices.
5. Recognize the prior noise study. Aurora Airport spend \$100,000.00 on an in depth noise study that took three years, will recognize their findings on the benefit of the calm wind

35 which avoids straight out approaches over Charbonneau and avoids climb outs over downtown Aurora and current lack of run up area on runway 17.

6. Coordinate with both heavy lift helicopter operators, tower will need to know the current procedure that they both have in place.

Bruce Bennett- Last week I was invited to a Safety Risk Management Panel at PDX along with John and Matt from ODA. This is primarily the FAA, comprised of stake holders, will be conducted as a professional organized process. The purpose of this panel is to evaluate the procedures between the Portland Terminal Radar control, TRACON, and the Aurora Control Tower and possibility of a safety hazards trying to coordinate the two. There will be an orientation briefing on safety risk management, go over the current services provided to Aurora by TRACON, as well as the future. They will Analyze, assess, and treat the risk. The tower has compromises, not going to have flight plan info (it will be telephone relay) and no radar, for lack of funding.

Airport Improvement Committee: Ted Millar same list for a long time. Run up area for 17, internal bike pad, small vehicle pathway through center through Stenbock Way north of Aurora Aviation.

John Wilson-not getting any response to phone calls or e-mails from the center property owners. ODA has only an easement.

List of property owners to Ted Millar to revive internal path project.

Ramp traffic is an issue at Aurora Airport.

Matt Maass-When tower comes in there will most likely be a movement/non-movement boundary solid yellow with dash line that the tower will control.

Negotiations regarding tower whether it will need a fence around or keep all gates closed for key in only. Pushing back to keep the gates open.

Contract for tower will be SERCO.

Tree removal letter was sent Chris Maletis January 2015 regarding tree obstruction.

FAA will be doing a Airport Geographical Information System(AGIS) this spring/summer, mapping the airport and obstructions which is a requirement for all master plans now, but not when Aurora had there master plan done 2-3 years ago. This map goes hand in hand with the airport layout plan to justify projects with the FAA, and use federal money to remove the trees.

Ted Millar-Airport road improved seems stalled, getting bike/pedestrian pad, culvert/ditch filled in, left turn lanes. Needs to be revived Steve Gilmore will meet with Kevin Cameron.

Noise Committee: Nick Kaiser-Met with Bruce Bennett Dave Waggoner, and Richard Waggoner as previously addressed by Bruce. Wants to make sure to communicate with tower manager regarding the importance of all the work that has been done over the years for noise purposes.

Public Relations: No news

Oregon Department of Aviation: Matt Maass-Tower's final inspections this week and next week. Upon Completion of tower, which is weeks away, FAA will be installing their equipment. Tower funding will always be a target to be cut, encourage everyone to talk to their legislatures, involve lobbyists, etc. to stress what an important resource the tower is for aviation. Funded now but can always change. State owns tower so funding will be around \$350,000.00 to \$400,000.00 a year.

Be aware with the nice weather, maintenance from ODA have been on airport. There was an incident with a Husky aircraft and ODA maintenance equipment sprayer. The aircraft wing struck one of the booms on the sprayer and the aircraft/prop turned into the tractor feet from the tractor operator. Check your notems, be aware.

John Wilson-Blue gate sign repair, order is in, will be out to repair soon. ODA will pay for the blue gate repair with lack of agreement on the blue gate and it is on airport property with businesses names that pay leases to the airport.

Bruce Bennett-Main Airport sign is damaged by wind, expensive repair.

Couple ideas:

1. Keep Aurora Airport part of sign, and Columbia Helicopters, Wes Lametta Field. Was discussed PAAM would contribute 1/11th as well as the other businesses on the sign now, but not approved/agreed to yet.
2. Remove bottom part of sign, keep the two tall legs, and top part.
3. Cover the sign, and have it available for future use.

One of the challenges is the sign has a limited life, if and when Keil Rd. becomes vacated the sign would not be a directional any longer. Feels it has importance now.

Jack Kahle- Both signs need work, plastic is pushed in on one. Both signs all poles rusting, need paint right now.

Meyers signs can not repair the large plastic front, proposed a slot system to withstand the wind factor.

Jack Kahle-Knows one of the businesses on sign is not willing to fund the sign.

Ted Millar-South end tenants thinks 5 to 6 would be willing to fund.

Bruce Bennett-Aircraft tied down midfield, Piper Cherokee flipped over on its back due to wind storm. Tail was not secured. Wind kept pushing it closer to the tower, AA line parked Jet fuel truck upwind and secured the disabled aircraft to the Fuel truck Aircraft with straps. Aircraft was totaled, and was fully insured. Was featured on channel 6 and 12.

Treasurers Report: Brian Sonnier not present

Last month \$6500.99

Bruce Bennett-Could consider spending some funds on the signs and or Airport open house.

New Business: Rod Yoder-Port of Portland Chief told me yesterday, they had someone come and do an appraisal for auction on the ARF rig that could be available for Aurora Fire Department.

Still trying to be able to obtain the rig, we had a board meeting last night, but board didn't have any interest to put a bid on the rig. The one rig Aurora Fire Department does have is getting outdated and suggested to give ours for scrap for an exchange of Port of Portland ARF rig, details have been previously discussed in prior PAAM meetings.

FEDS/ODA to have meeting March 25th, 2015 PDX tower, Bruce Bennett will be representing PAAM.

Next PAAM Meeting: April 23rd 2015, 8:30 AM Willamette Aviation building.